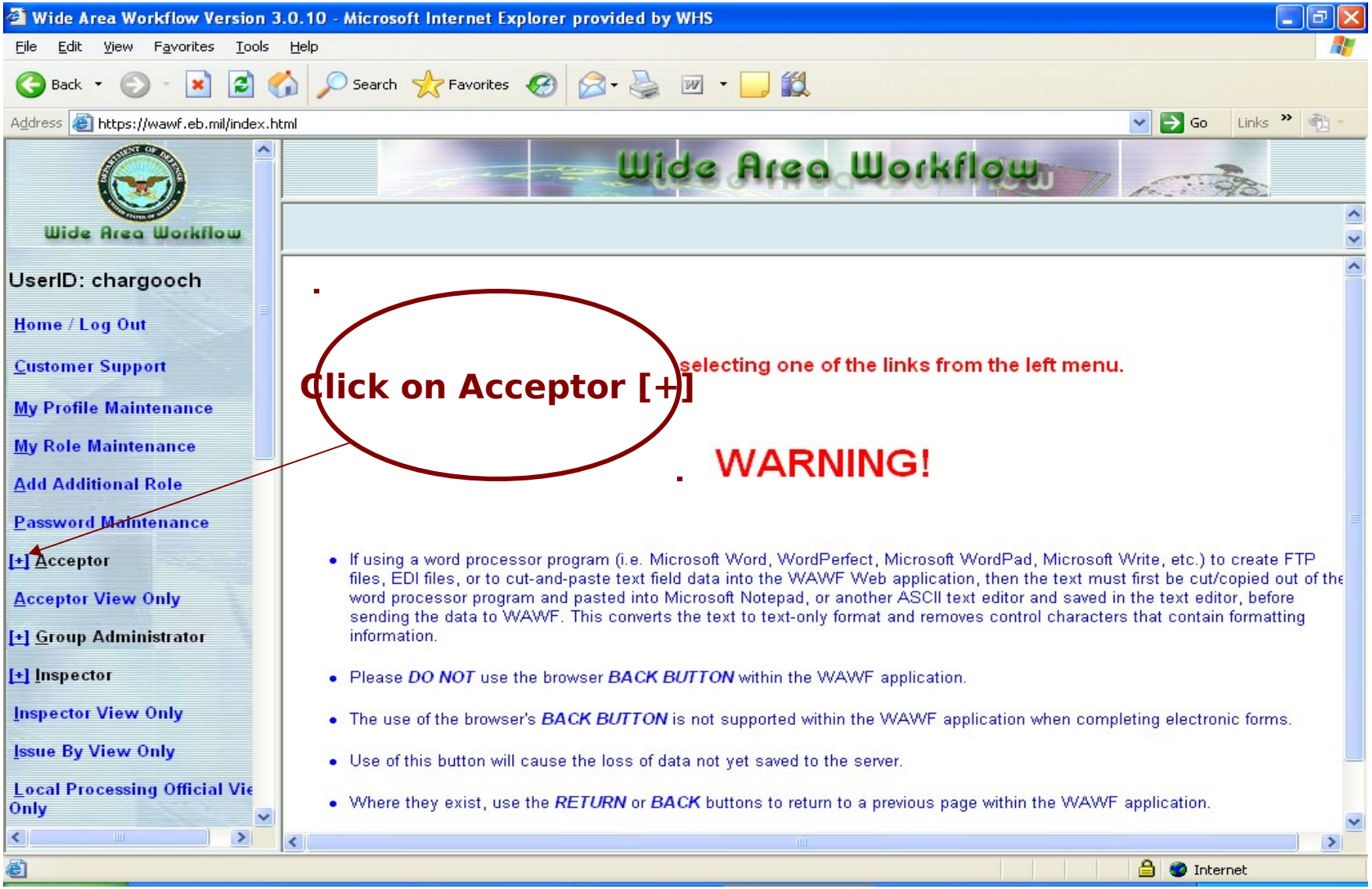
# Invoice Acceptance


Wide Area Workflow Version 3.0.10 - Microsoft Internet Explorer provided by WHS
File Edit View Favorites Tools Help
Back Search Favorites
Address https://wawf.eb.mil/index.html
Go Links
Wide Area Workflow
Wide Area Workflow
UserID: chargooch
Home / Log Out
Customer Support
My Profile Maintenance
My Role Maintenance
Add Additional Role
Password Maintenance
[+] Acceptor
Acceptor View Only
[+] Group Administrator
[+] Inspector
Inspector View Only
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Only
Click on Acceptor [+]
selecting one of the links from the left menu.
WARNING!
If using a word processor program (i.e. Microsoft Word, WordPerfect, Microsoft WordPad, Microsoft Write, etc.) to create FTP files, EDI files, or to cut-and-paste text field data into the WAWF Web application, then the text must first be cut/copied out of the word processor program and pasted into Microsoft Notepad, or another ASCII text editor and saved in the text editor, before sending the data to WAWF. This converts the text to text-only format and removes control characters that contain formatting information.
Please DO NOT use the browser BACK BUTTON within the WAWF application.
The use of the browser's BACK BUTTON is not supported within the WAWF application when completing electronic forms.
Use of this button will cause the loss of data not yet saved to the server.
Where they exist, use the RETURN or BACK buttons to return to a previous page within the WAWF application.
Internet

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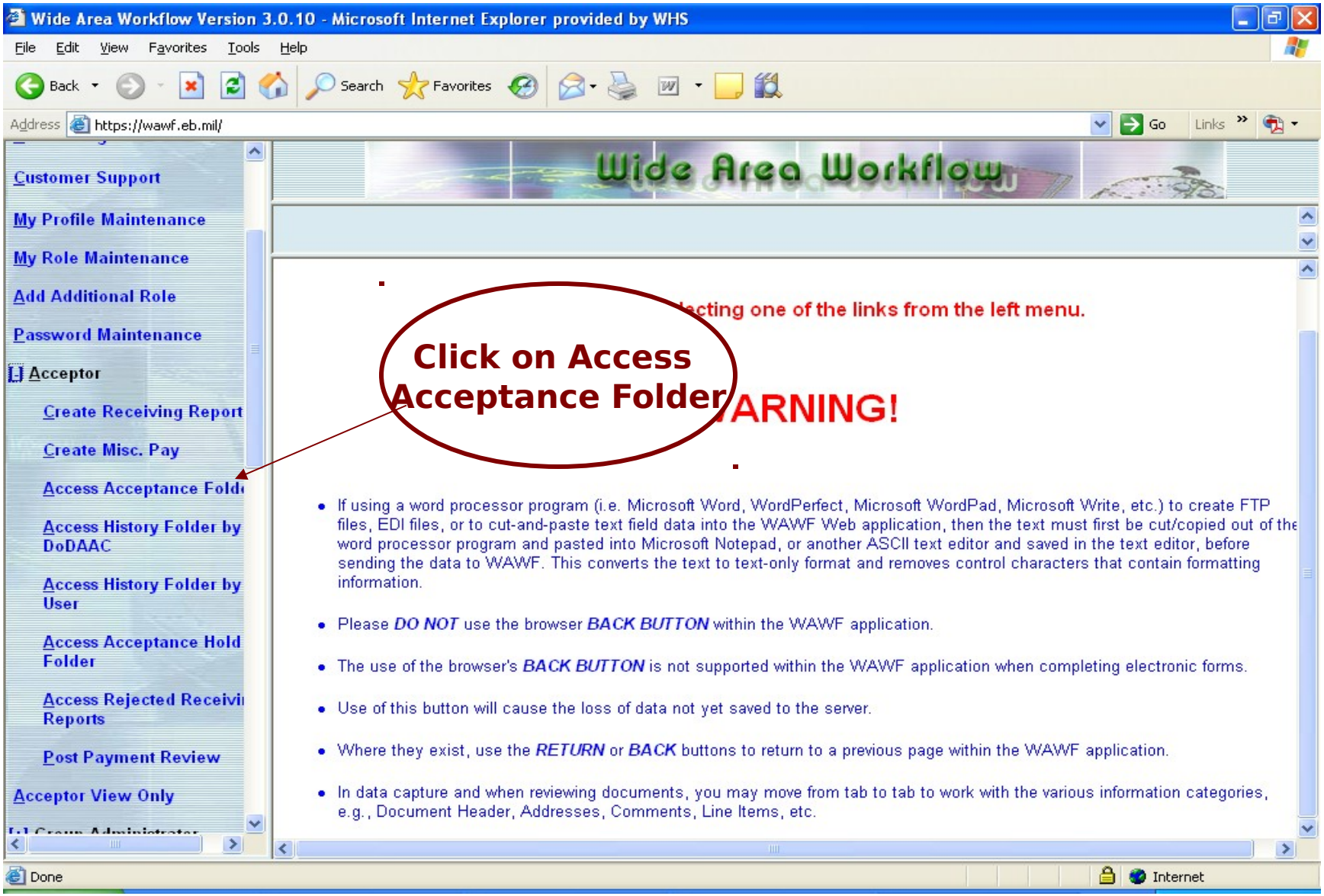
Wide Area Workflow Version 3.0.10 - Microsoft Internet Explorer provided by WHS
File Edit View Favorites Tools Help
Back Search Favorites
Address https://wawf.eb.mil/
Go Links
Customer Support
My Profile Maintenance
My Role Maintenance
Add Additional Role
Password Maintenance
Acceptor
Create Receiving Report
Create Misc. Pay
Access Acceptance Folde
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi Reports
Post Payment Review
Acceptor View Only
Wide Area Workflow
Click on Access Acceptance Folder
ARNING!
If using a word processor program (i.e. Microsoft Word, WordPerfect, Microsoft WordPad, Microsoft Write, etc.) to create FTP files, EDI files, or to cut-and-paste text field data into the WAWF Web application, then the text must first be cut/copied out of the word processor program and pasted into Microsoft Notepad, or another ASCII text editor and saved in the text editor, before sending the data to WAWF. This converts the text to text-only format and removes control characters that contain formatting information.
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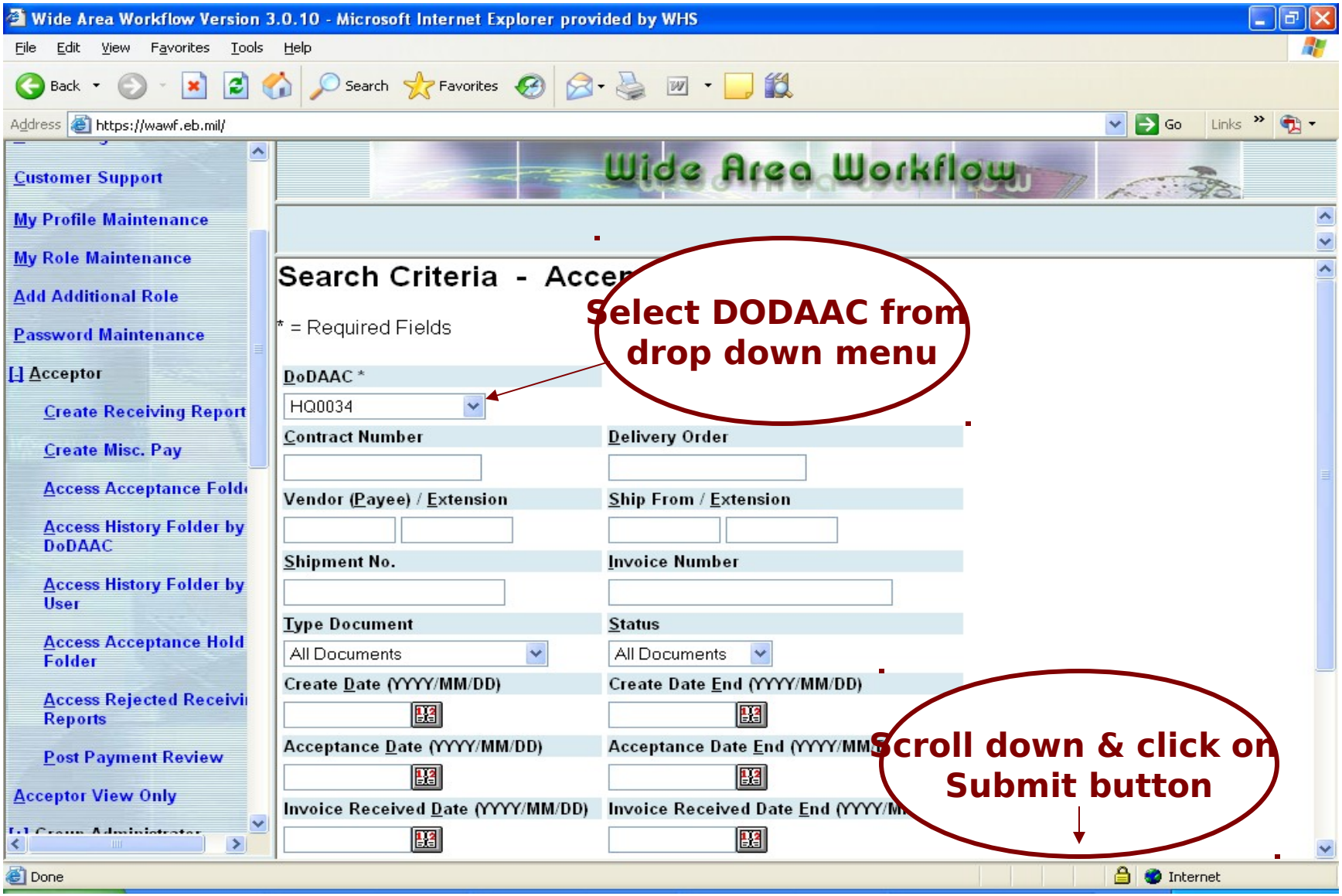
In data capture and when reviewing documents, you may move from tab to tab to work with the various information categories, e.g., Document Header, Addresses, Comments, Line Items, etc.
Done
Internet

# Invoice Acceptance



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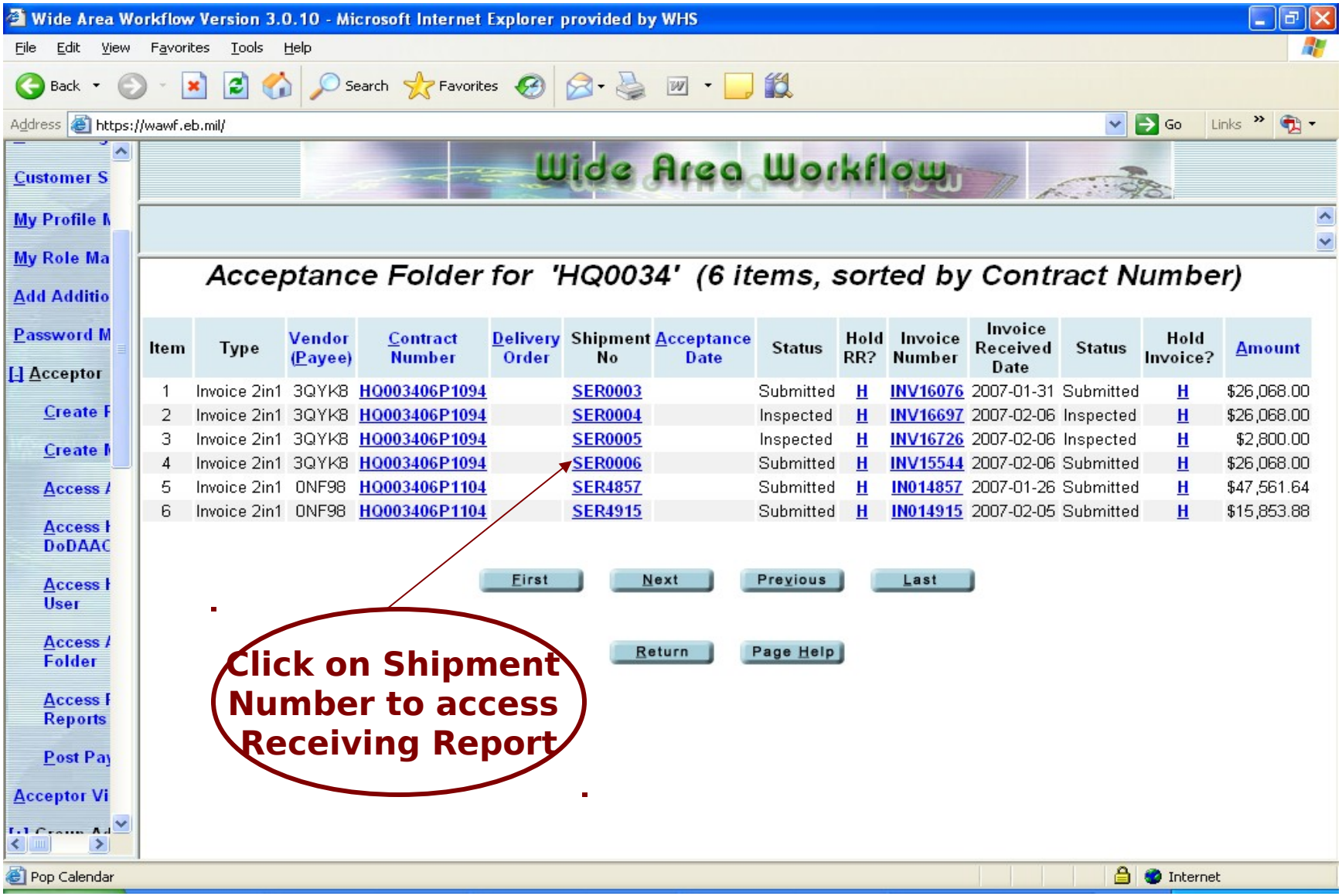
Wide Area Workflow Version 3.0.10 - Microsoft Internet Explorer provided by WHS
File Edit View Favorites Tools Help
Back Search Favorites
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[-] Acceptor
Create F
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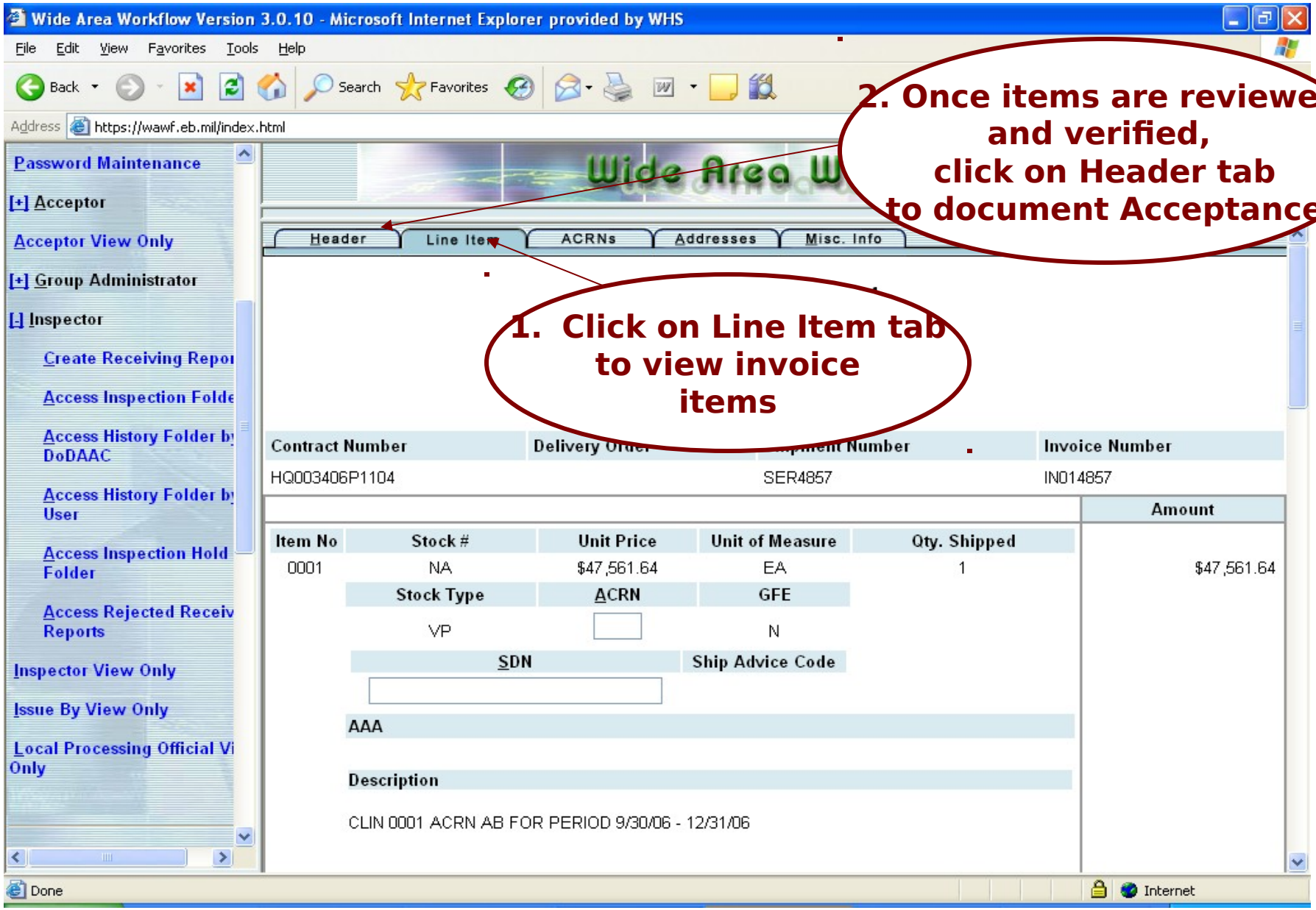
Access A
Access I DoDAAC
Access I User
Access A Folder
Access I Reports
Post Pay
Acceptor Vi
Acceptance Folder for 'HQ0034' (6 items, sorted by Contract Number)
Item | Type | Vendor (Payee) | Contract Number | Delivery Order | Shipment No | Acceptance Date | Status | Hold RR? | Invoice Number | Invoice Received Date | Status | Hold Invoice? | Amount
1 | Invoice 2in1 | 3QYK8 | HQ003406P1094 | | SER0003 | | Submitted | H | INV16076 | 2007-01-31 | Submitted | H | $26,068.00
2 | Invoice 2in1 | 3QYK8 | HQ003406P1094 | | SER0004 | | Inspected | H | INV16697 | 2007-02-06 | Inspected | H | $26,068.00
3 | Invoice 2in1 | 3QYK8 | HQ003406P1094 | | SER0005 | | Inspected | H | INV16726 | 2007-02-06 | Inspected | H | $2,800.00
4 | Invoice 2in1 | 3QYK8 | HQ003406P1094 | | SER0006 | | Submitted | H | INV15544 | 2007-02-06 | Submitted | H | $26,068.00
5 | Invoice 2in1 | ONF98 | HQ003406P1104 | | SER4857 | | Submitted | H | IN014857 | 2007-01-26 | Submitted | H | $47,561.64
6 | Invoice 2in1 | ONF98 | HQ003406P1104 | | SER4915 | | Submitted | H | IN014915 | 2007-02-05 | Submitted | H | $15,853.88
First Next Previous Last
Return Page Help
Click on Shipment Number to access Receiving Report
Pop Calendar
Internet

# Invoice Acceptance



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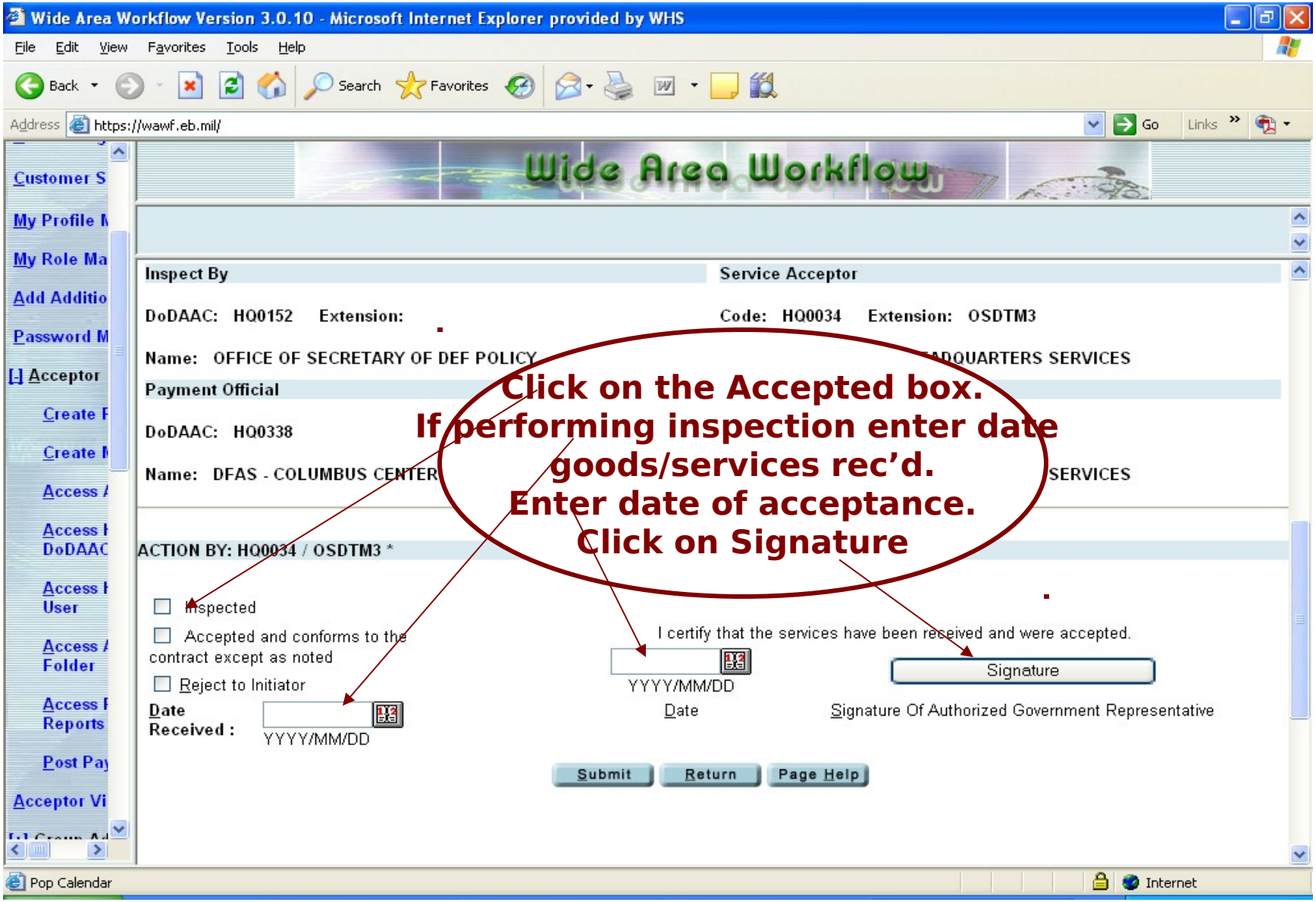

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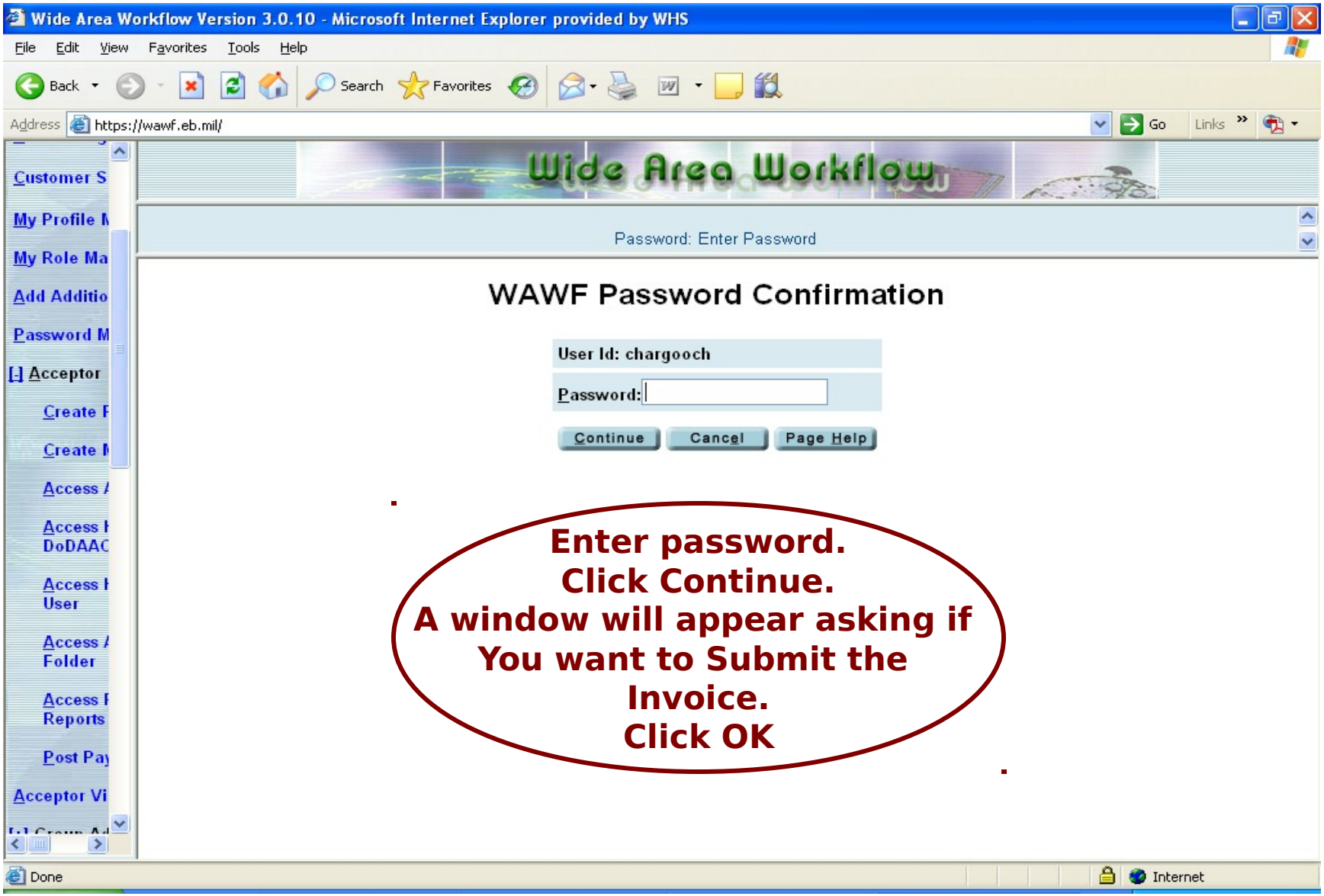
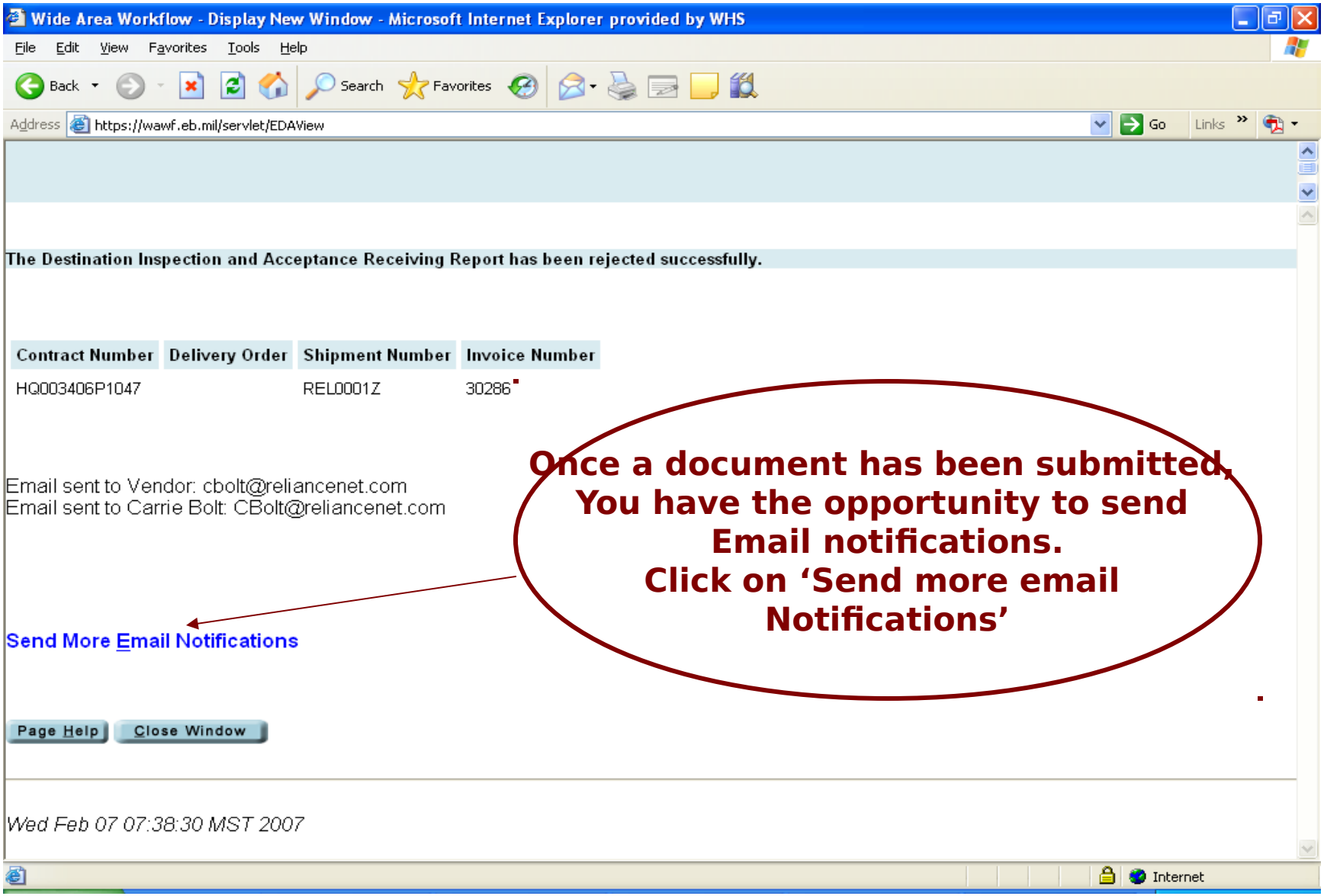


# Email Notification




**Once a document has been submitted, You have the opportunity to send Email notifications. Click on 'Send more email Notifications'**

# Email Notification